

CAPE ELIZABETH SCHOOL DEPARTMENT  
Cape Elizabeth, Maine

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SCHOOL BOARD BUSINESS MEETING

*Immediately following a 6:30 pm Executive Session*

**TUESDAY, SEPTEMBER 8, 2015**

**7:00 p.m.**

COUNCIL CHAMBERS (TOWN HALL)

- John Christie     David Hillman     Susana Measelle Hubbs     Michael Moore     Joanna Morrissey     Barbara Powers     M. Kate Williams-Hewitt
- Natalie Vaughan     Montana Braxton

**AGENDA**

*Call to Order/Pledge of Allegiance*

1. **ADJUSTMENTS TO AGENDA**
2. **APPROVAL OF SCHOOL BOARD MINUTES**
  - a. Special Business, Thursday, August 6, 2015
  - b. Executive Session, Tuesday, August 25, 2015
  - c. Regular Business, Tuesday, August 25, 2015

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

3. **COMMENTS BY STUDENT REPRESENTATIVES**
4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS**
5. **COMMUNICATIONS**
  - a. Smarter Balance
  - b. 2015 Summer Program - Open Doors Studio
  - c. Administrators' Strategic Plan Updates
  - d. Superintendent's Report

6. **NEW BUSINESS**

- A. **Consideration to approve the following job descriptions:**
- Educational Technician I – Library
  - Educational Technician I
  - High School Assistant Principal
  - High School Freshman Transition Coordinator
  - School Department Business Manager/Municipal Comptroller
  - Confidential Secretary (Central Office)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Consideration to approve the following athletic staff nominations.**

**MIDDLE SCHOOL**

Daniel Weeks Soccer, Boys' gr 7  
Matt Whaley Cross Country, Girls' (7/8)

**HIGH SCHOOL**

Maura Meyers Field Hockey, varsity  
Chris Whitney Golf, varsity

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**C. Consideration of the following School Board policies/procedures for first reading. *No vote required.***

- EHB – School Records Retention
- JJH – Interrupted Study  
Recommended for Deletion
- JJB – School-sponsored Social Activities/Events

7. **COMMITTEE REPORTS**
8. **SCHOOL BOARD AGENDA REQUESTS**
9. **ANNOUNCEMENTS OF UPCOMING MEETINGS**
10. **ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Time: \_\_\_\_\_